

RESOLUTION NO. 2008-123

A RESOLUTION OF THE CITY COUNCIL OF ELK GROVE ADOPTING THE 2008-09 BUDGET, ADOPTING THE ANNUAL APPROPRIATIONS LIMIT AND 2008-2013 CAPITAL IMPROVEMENT PLAN FOR THE FISCAL YEAR BEGINNING JULY 1, 2008 AND ENDING JUNE 30, 2009

WHEREAS, the City Manager has submitted the Fiscal Year 2008-09 Budget to the City Council; and

WHEREAS, the Fiscal Year 2008-09 Budget was prepared in accordance with the City Council's goals, Departmental Work Plans, budget assumptions and policies; and

WHEREAS, the Fiscal Year 2008-09 Budget is balanced and does not require additional taxes or fees; and

WHEREAS, Article XIII B of the California State Constitution and Government Code Section 7910 requires a City to establish its appropriation limit for each fiscal year; and

WHEREAS, the Planning Commission has found the 2008-2013 Capital Improvement Plan to be consistent with the General Plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove hereby adopts the Fiscal Year 2008-2009 Operating Budget and 2008-2013 Capital Improvement Plan.

- A. The FY2008-09 Proposed Budget and 2008-2013 Proposed Capital Improvement Plan as defined in Section 2.1 are hereby approved.
- B. Sections 1 through 8 below, which define the authority and responsibilities of the City Manager in implementing the Approved Budget, are hereby approved.

SECTION 1. SCOPE

- 1.1 This resolution defines the authority and responsibilities of the City Manager in implementing the Approved Budget of the City of Elk Grove.

SECTION 2. DEFINITIONS

- 2.1 "Approved Budget" includes the following documents:
 - (1) The FY2008-09 Proposed Budget and 2008-2013 Proposed Capital

Improvement Plan dated May 14, 2008 as amended by the City Council.

- 2.2 "City Manager" means the City Manager or, if so designated, the Director of Finance or the Budget Manager.

SECTION 3. AUTHORIZED APPROPRIATIONS

- 3.1 The City Manager is authorized to make any expenditure and resource adjustments to the Approved Budget based on final City Council action to adopt the Budget.
- 3.2 The City Manager is authorized to establish the appropriations as indicated in the budget and staffing as shown in schedules contained in exhibit A.
- 3.3 Operating appropriation transfers within the same department and fund must be approved by the City Manager.

SECTION 4. STAFFING INCREASES/DECREASES

- 4.1 Any increase or decrease, by department by fund, in staffing as authorized in the Approved or Amended Budget for a department must be approved by the City Council.

SECTION 5. UNSPENT APPROPRIATIONS AND ENCUMBRANCES

- 5.1 All appropriations in the operating budget, which remain unencumbered or unexpended on June 30, 2008, shall revert to the fund balance of the respective funds.
- 5.2 All purchase order commitments outstanding on June 30, 2008 and associated appropriations are hereby continued.

SECTION 6. APPROPRIATION LIMITS

- 6.1 The appropriation limit and the appropriations subject to the limit are hereby amended pursuant to Article XIII B of the California Constitution for FY2007/08 as detailed in exhibit B.
- 6.2 That the appropriation limitation established for the 2008-09 fiscal year shall be \$65,291,591 and the adopted 2008-09 fiscal year budget has not exceeded the appropriation limit.
- 6.3 Elect the growth in per capita income increase calculation method as the inflation factor for the 2008-09 fiscal year.
- 6.4 The actual appropriation for fiscal year ended 2007-08 has not exceeded the appropriation limitation that was adopted for the 2007-08 fiscal year.

SECTION 7. MIDYEAR FINANCIAL REPORT

7.1 The City Council shall be provided a Midyear Financial Report including a revised estimate of the financial condition of all funds, prior year actual fund balances, revised estimated revenues and expenditures, projected ending fund balances or deficits, and recommendations for eliminating any projected fund deficits.

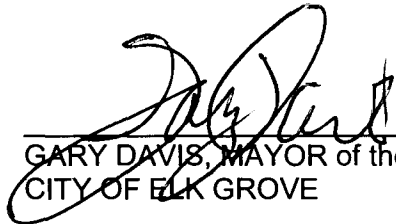
SECTION 8. MISCELLANEOUS CONTROLS/CONSIDERATIONS

- 8.1 No expenditures at the department level shall exceed the Approved or Amended Budget, by fund .
- 8.2 The City Manager is authorized to adjust budgets in the Capital Project funds for the current year based on previous actions of City Council for projects on a multi-year basis.

Attachments:
Exhibit A
Exhibit B


This resolution shall take effect immediately.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 28th day of May 2008.



GARY DAVIS, MAYOR of the
CITY OF ELK GROVE

ATTEST:



SUSAN J. BLACKSTON, CITY CLERK

APPROVED AS TO FORM:



SUSAN COCHRAN, CITY ATTORNEY

Exhibit A

Position Listings

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|------|-------------------------------|------------|------------|----------|---------|
| 1200 | Assistant to the City Manager | 1 | 1 | 0 | |
| 1200 | City Manager | 1 | 1 | 0 | |
| 1200 | Executive Adm Asst to CM | 1 | 1 | 0 | |
| 1200 | Receptionist | 1 | 1 | 0 | |
| | City Manager Total | 4 | 4 | 0 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|------|----------------------------|------------|------------|----------|--------------|
| 1300 | City Attorney | 1 | 1 | 0 | |
| 1300 | Assistant City Attorney | 0 | 1 | 1 | New Position |
| 1300 | Deputy City Attorney | 1 | 1 | 0 | |
| 1300 | Legal Assistant | 1 | 1 | 0 | |
| 1300 | Legal Secretary | 1 | 1 | 0 | |
| | City Attorney Total | 4 | 5 | 1 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|------|-------------------------------|------------|------------|----------|--------------|
| 1400 | Admin Assistant | 1 | 1 | 0 | |
| 1400 | Assistant City Clerk | 1 | 1 | 0 | |
| 1400 | City Clerk | 1 | 1 | 0 | |
| 1400 | City Clerk Department Analyst | 0 | 1 | 1 | Reclassified |
| 1400 | City Clerk Records Specialist | 1 | 0 | -1 | Reclassified |
| 1400 | Customer Service Specialist | 1 | 1 | 0 | |
| | City Clerk Total | 5 | 5 | 0 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|------|-------------------------|------------|------------|----------|---------|
| 1610 | Deputy City Manager | 1 | 1 | 0 | |
| 1610 | Management Analyst | 1 | 1 | 0 | |
| | Admin Svcs Total | 2 | 2 | 0 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|------|------------------------------|------------|------------|-----------|----------|
| 1600 | Admin Assistant | 1 | 1 | 0 | |
| 1600 | Human Resource Analyst | 1 | 1 | 0 | |
| 1600 | Human Resource Manager | 1 | 1 | 0 | |
| 1600 | Human Resource Specialist | 1 | 0 | -1 | Unfunded |
| | Human Resources Total | 4 | 3 | -1 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|----------------------|-----------------------------|------------|------------|-----------|--------------|
| 1500 | Accounting Manager | 1 | 1 | 0 | |
| 1500 | Accounting Technician | 4 | 4 | 0 | |
| 1500 | Admin Assistant | 1 | 1 | 0 | |
| 1500 | Budget Manager | 1 | 1 | 0 | |
| 1500 | Customer Service Specialist | 3 | 3 | 0 | |
| 1500 | Finance Analyst | 1 | 1 | 0 | |
| 1500 | Finance Director | 1 | 1 | 0 | |
| 1500 | Payroll Technician | 1 | 1 | 0 | |
| 1500 | Purchasing Agent | 1 | 1 | 0 | |
| 1500 | Purchasing Manager | 1 | 1 | 0 | |
| 1500 | Revenue Supervisor | 1 | 0 | -1 | Reclassified |
| 1500 | Senior Revenue Specialist | 0 | 1 | 1 | Reclassified |
| 1500 | Sr Finance Analyst | 1 | 0 | -1 | Unfunded |
| 1500 | Sr. Accountant Auditor | 2 | 1 | -1 | Unfunded |
| Finance Total | | 19 | 17 | -2 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|------------------------------|------------------------------|------------|------------|----------|---------|
| 3520 | Animal Services Officer | 3 | 3 | 0 | |
| 3520 | Animal Services Supervisor | 1 | 1 | 0 | |
| 3520 | Customer Services Specialist | 1 | 1 | 0 | |
| Animal Services Total | | 5 | 5 | 0 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|--------------------------------|------------------------|------------|------------|----------|---------|
| 3110 | Assistant City Manager | 1 | 1 | 0 | |
| 3110 | Management Analyst | 1 | 1 | 0 | |
| 3110 | Receptionist | 1 | 1 | 0 | |
| 3110 | Sr Admin Assistant | 1 | 1 | 0 | |
| Development Admin Total | | 4 | 4 | 0 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|-----------------------------|----------------------------|------------|------------|----------|---------|
| 3510 | Public Information Officer | 1 | 1 | 0 | |
| Communications Total | | 1 | 1 | 0 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|------------------------------------|--------------------------------|------------|------------|----------|--------------|
| 3520 | Administrative Assistant | 2 | 1 | -1 | Reclassified |
| 3540 | Customer Service Specialist | 0 | 1 | 1 | |
| 3540 | Comm Enhancement Field Insp | 3 | 4 | 1 | New Position |
| 3540 | Community Enhancement Manager | 1 | 1 | 0 | |
| 3540 | Sr Comm Enhancement Field Insp | 1 | 1 | 0 | |
| Community Enhancement Total | | 7 | 8 | 1 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|-------------------------------|-----------------------|------------|------------|----------|---------|
| 501 | Recycling Coordinator | 2 | 2 | 0 | |
| 501 | Solid Waste Manager | 1 | 1 | 0 | |
| Integrated Waste Total | | 3 | 3 | 0 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|------------------------------|-----------------------------|------------|------------|----------|---------|
| 1560 | Customer Service Specialist | 3 | 3 | 0 | |
| 1560 | Revenue Manager | 1 | 1 | 0 | |
| Utility Billing Total | | 4 | 4 | 0 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|----------------------|--------------------------|------------|------------|----------|---------|
| 511 | Administrative Assistant | 1 | 1 | 0 | |
| 511 | Transit Services Planner | 1 | 1 | 0 | |
| 511 | Transit System Manager | 1 | 1 | 0 | |
| Transit Total | | 3 | 3 | 0 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|------------------------------|--------------------------|------------|------------|----------|---------|
| 601 | Administrative Assistant | 1 | 1 | 0 | |
| 601 | Risk Analyst | 1 | 1 | 0 | |
| 601 | Risk Manager | 1 | 1 | 0 | |
| Risk Management Total | | 3 | 3 | 0 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|--|------------------------|------------|------------|----------|---------|
| | Police Chief | 1 | 1 | 0 | |
| | Assistant Police Chief | 1 | 1 | 0 | |
| | Captains | 1 | 1 | 0 | |
| | Lieutenants | 7 | 7 | 0 | |
| | Police Officers | 99 | 99 | 0 | |
| | Sergeants | 18 | 18 | 0 | |
| | Total Sworn | 127 | 127 | 0 | |

| | | | | | |
|-------------------------|----------------------------|----|----|---|--------------|
| Police Non Sworn | | | | | |
| | Admin Assistant | 6 | 6 | 0 | |
| | Community Services Officer | 11 | 11 | 0 | |
| | Crime Prevention Analyst | 1 | 1 | 0 | |
| | Dispatch | 18 | 18 | 0 | |
| | Dispatch Supervisor | 3 | 3 | 0 | |
| | Fleet Analyst | 1 | 1 | 0 | |
| | Fleet Manager | 1 | 1 | 0 | |
| | Forensic Tech | 2 | 2 | 0 | |
| | IT Analyst | 3 | 3 | 0 | |
| | Management Analyst | 0 | 1 | 1 | reclassified |
| | Police Admin Manager | 1 | 1 | 0 | |
| | Police Crime Analyst | 1 | 1 | 0 | |
| | Police Records Manager | 1 | 1 | 0 | |
| | Police Services Analyst | 3 | 3 | 0 | |
| | Police Services Supervisor | 1 | 1 | 0 | |

| | | | | |
|------------------------------|------------|------------|----------|--------------|
| Police Services Tech | 3 | 3 | 0 | |
| Police Support Services Mgr. | 1 | 1 | 0 | |
| Property & Evidence Tech | 2 | 2 | 0 | |
| Records Tech | 4 | 4 | 0 | |
| Security Officer | 2 | 2 | 0 | |
| Sr Admin Assistant | 1 | 1 | 0 | |
| Sr Forensic Tech | 1 | 1 | 0 | |
| Sr Management Analyst | 1 | 0 | -1 | reclassified |
| Systems Administrator | 1 | 1 | 0 | |
| Subtotal Non-Sworn | 69 | 69 | 0 | |
| Police Total | 196 | 196 | 0 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|------|-----------------------------|------------|------------|----------|---------|
| 3530 | Youth Services Manager | 0 | 1 | 1 | |
| | Youth Services Total | 0 | 1 | 1 | |

| | Position | FY 2007-08 | FY 2008-09 | Change | Comment |
|------|------------------------------------|------------|------------|----------|---------|
| 3500 | Administrative Analyst | 1 | 1 | 0 | |
| 3500 | Deputy City Manager | 1 | 1 | 0 | |
| 3500 | Management Analyst | 0 | 1 | 1 | |
| | Neighborhood Services Total | 2 | 3 | 1 | |
| | City Totals | 266 | 267 | 1 | |

City of Elk Grove - Gann Limit

FY 2008-2009

Exhibit B

Gann Limit Calculation

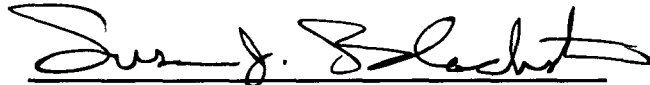
| | Fiscal Yr 2006 | Fiscal Yr 2007 | Fiscal Yr 2008 | Fiscal Yr 2009 |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Population factor | 1.1052 | 1.0790 | 1.0383 | 1.0244 |
| Non Residential New Construction | 1.0620 | 1.0417 | | |
| Per Capita Change | | | 1.0442 | 1.0429 |
| Adjustment Factor | 1.17 | 1.12 | 1.08 | 1.07 |
| Gann Limit | \$ 50,152,321 | \$ 56,368,758 | \$ 61,114,605 | \$ 65,291,591 |
| Proceeds of Taxes | \$ 46,222,053 | \$ 47,378,291 | \$ 48,982,354 | \$ 50,109,000 |
| Exclusions | \$ (7,695,314) | \$ (8,170,903) | \$ (8,196,571) | \$ (10,270,904) |
| Appropriations Subject to Limitation | \$ 38,526,739 | \$ 39,207,388 | \$ 40,785,783 | \$ 39,838,096 |
| Amount Under the Limit | \$ 11,625,581 | \$ 17,161,370 | \$ 20,328,822 | \$ 25,453,495 |

**CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2008-123**

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)

I, Susan J. Blackston, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on May 28, 2008 by the following vote:

AYES : **COUNCILMEMBERS:** ***Hume, Scherman, Davis, Cooper, Leary***
NOES: **COUNCILMEMBERS:** ***None***
ABSTAIN : **COUNCILMEMBERS:** ***None***
ABSENT: **COUNCILMEMBERS:** ***None***


Susan J. Blackston, City Clerk
City of Elk Grove, California